

COLLEGE OF ENGINEERING KIDANGOOR
Request by Students for Fee Structure

Name : Name of father/mother:

Admn no: Branch: Semester / Year of study:

Category (TFW, Merit, Management, NRI):

Type of Admission (Regular/ lateral entry/ Spot)

Whether Hostler (Yes/No), If Yes, Name of hostel:

Additional Requirements (Tick whichever is required)

- Examination Fee : Yes / No
- Bus fee : Yes / No
- Text books , Records & notebooks : Yes / No
- Uniform Expense : Yes / No
- Laptop : Yes / No
- Project : Yes / No

Purpose : Loan / Scholarship / Other.....

Name of Bank/ Other Branch

Date: Signature of student:

Recommended by:

Name :

Signature:

OFFICE USE

Remarks by section : Scrutinized by Approved by

Name : Name : PRINCIPAL

Received the certificate:

Name &Signature of student

COLLEGE OF ENGINEERING KIDANGOOR
Request by Students borrowing original certificates

Name: Semester and Branch:.....Admn No.

Type of Admission (Regular/ lateral entry/ Spot)

1. Required Original certificate (10th/ Plus 2/ Diploma / Other (Specify)

.....

2. Purpose for which certificate seeking:

3. Date of return of certificates:

Date:

Signature of student:

Recommended by:

Group Tutor : Signature.....

HOD: Signature.....

Name.....

Name.....

OFFICE USE

Remarks by Section:

Sanctioned issue of required certificates:

Signature of Principal / Administrative Officer

Received the following certificates:

Sl No	Name of certificates

Received the certificate:

Name &Signature of student

COLLEGE OF ENGINEERING KIDANGOOR

Request by Students for railway concession

(A) For Season Ticket

Class:

Branch:

Name	DOB	From	To

(B) For Educational Tour/ Industrial training/ Other

Name & Address of firm	From	To

NB: Please attaché list of students

Date:

Signature of student:

Recommendation by:

1. Group Tutor: Name..... Signature.....
2. HOD/Staff-in-charge: Name Signature.....

OFFICE USE

Prepared by : Scrutinized by Approved by

Name : Name :

PRINCIPAL

Received:

Name &Signature of student

COLLEGE OF ENGINEERING KIDANGOOR

REQUEST FOR RECOMMENDATION FOR SCHOLARSHIP

Name:

Sem:

Branch:

Admission No:

Name of Father / Mother:

Name of scholarship:

Name of agency awarding scholarship:

Whether specific format attached:

Yes/ No

Date:

Signature of student

Particulars verified and recommended:

Group Tutor : sign:

HOD: sign:

Name:

Name:

Office Use

Remark by section:

Verification:

Approved

(Principal)

Received

Signature of student with date

Name of student:

COLLEGE OF ENGINEERING KIDANGOOR

Request for fee paid certificate for Income tax

Date:

Name:

Adm.No:

Sem:

Branch:

Category – (TFW/ Merit/Mgt/NRI) :

Name of Father/ Mother for whom the certificate is needed -----

Receipt No: Amount of tuition fee:-----

Date of payment:-----

Signature of student

FOR OFFICE USE ONLY

Remarks by section:

Verification:

Approval by Principal

Received certificate

Date:

Signature of the student:

COLLEGE OF ENGINEERING KIDANGOOR

Request for General purposes

Date:

Year of Admission/Period of study: -----

Name: Adm.No: Sem: Branch:

Category – (TFW/ Merit/Mgt/NRI) :

Type of certificate needed:

(Conduct / Bonafide /Course completion/ KSRTC pass / Other (specify) -----

Purpose -----

Particulars verified and recommended:

Group Tutor : sign:

HOD: sign:

Name:

Name:

FOR OFFICE USE ONLY

Certificate prepared by:

scrutiny by:

Approved

Principal

Received certificate:

Date:

Signature of the student:

